

# SANILAC COUNTY PLANNING COMMISSION

60 W. Sanilac Road • Room 102 • Sandusky, Michigan 48471 • PH:(810) 648-2933 • FX:(810) 648-2830  
www.sanilaccounty.net

## 2024 MEETING SCHEDULE

Meetings will be held on the **3<sup>rd</sup> Tuesday of the month at 4:00 p.m.**, in the **Emergency Operations Training Center** located at 95 Dawson Street, Sandusky, with the exception of the **February 20, 2024** meeting, it will be held at **the Courthouse, in the Board Chambers, Room 105**. The schedule of meeting dates and deadlines for submitting material are as follows:

### 2024 PLANNING COMMISSION MEETING SCHEDULE

<u>Date of Meeting:</u>	<u>Deadline for Receipt of Material:</u>
January 16 <sup>th</sup>	January 9 <sup>th</sup>
February 20 <sup>th</sup>	February 13 <sup>th</sup>
March 19 <sup>th</sup>	March 12 <sup>th</sup>
April 16 <sup>th</sup>	April 9 <sup>th</sup>
May 21 <sup>st</sup>	May 14 <sup>th</sup>
June 18 <sup>th</sup>	June 11 <sup>th</sup>
July 16 <sup>th</sup>	July 9 <sup>th</sup>
August 20 <sup>th</sup>	August 13 <sup>th</sup>
September 17 <sup>th</sup>	September 10 <sup>th</sup>
October 15 <sup>th</sup>	October 8 <sup>th</sup>
November 19 <sup>th</sup>	November 12 <sup>th</sup>
December 17 <sup>th</sup>	December 10 <sup>th</sup>

Materials are to be submitted by the deadline date in order to be listed for consideration on that month's agenda.

Guidelines for submittals:

- (1) **PA116 Applications** – submit one (1) complete one-sided copy of the application (including detailed map showing nearest cross roads; copy of most recent tax bill; deed or other instrument showing how the property was acquired). Please make sure the application is signed by all parties in the same way that their signatures appear on the deed. **The application and instructions are available on the County's website at [www.sanilaccounty.net](http://www.sanilaccounty.net), for your convenience.** *Also, please note that the applications must be approved by the local unit of government and planning commission on or before Nov. 1 in order to be included in the current tax year.*
- (2) **Zoning Ordinances, Amendments and Rezoning Considerations, Master Plans, etc.** – submit one (1) complete one-sided copy (including proof of publication, minutes of meeting, original wording of item being changed and new wording detailed).
- (3) Note: **PA 116 Partial Termination Requests** (done by resolution) do not need to be submitted to the Sanilac County Planning Commission. Township decision is the only one required.

Please address all documents and material for consideration by the Sanilac County Planning Commission to:

Sanilac County Planning Commission  
% Jody Morris, Administrative Service Manager  
[jmorris@sanilaccounty.net](mailto:jmorris@sanilaccounty.net)  
60 W. Sanilac, Room 102  
Sandusky, MI 48471

**Note:** Special meetings will be held in accordance with the Sanilac County Special Meeting Policy adopted on 2/11/04. A \$300 fee will be charged and is the responsibility of the citizen or organization requesting the special meeting. Fee payable prior to the meeting.